

Waynesville Parks and Recreation Department  
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**"We're having fun...come join us!"**

## **ADVISORY COMMISSION MEETING**

**November 18, 2014  
5:30 PM**

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### **MINUTES**

The meeting was called to order at 5:48 pm.

In attendance were: Linda O'Neil, Dan Schultz, Michelle Claytor, Kenny Mull, Ginny Boyer, and Rhett Langston. Don Frady, Wallace Messer, Lee Starnes and Sarah Massie were unable to attend.

The October 2014 minutes were approved.

#### Old Business:

- None

#### New Business:

- The monthly report for October was reviewed.
- The Town of Waynesville will review a new tobacco policy. This will go before the Board of Aldermen on Tuesday, November 25. If passed park users will not be able to use tobacco of any kind in the parks.
- Rhett reported that we have started a new evaluation system. We are currently accepting evaluations on our programs until December 31. So far we have collected over 150 response. Our plan is to offer evaluations on facilities from January 1 to March 31, parks from April 1 to June 30, customer service from July 1 to September 30, and then back to programs.
- Kenny will do a brief presentation to the Board of Aldermen on November 25 on behalf of our department.
- Linda O'Neil made a motion to give the Weight Watchers at 6 month lease to rent multipurpose room A at the Waynesville Recreation Center. This will take place on Mondays from 9 to 11 am, Wednesdays from 11:30 am to 1:30 pm, Thursdays from 4:30 to 6:30 pm, Fridays from 9 to 11 am and Saturdays from 9 to 11 am at a rate of \$18.50 per hour. After six months the agreement would be reevaluated. Michelle Claytor second it. Motion passed.
- Rhett presented the new safety manual for everyone to review and vote on to be accepted at the next meeting in December. This manual consists of a risk management plan and how to handle emergency guidelines. Rhett also explained that this would be a part of the CAPRA (Commission for Accredited Parks and Recreation Agencies) certification process.
- The old concession building for the horse ring at the skate park has been removed.

There being no further business, the meeting was adjourned at 6:55 pm.

Respectfully Submitted,  
Rhett Langston

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